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INTERNSHIP OPPORTUNITY

Job Title:	Intern - Finance Intern	Job Term:	6 months
Department:	Finance	Ref. No:	FCL/ORC/020B/2
Required:	Immediately	Location:	Nairobi, Kenya

We are seeking to hire a detail-oriented and motivated **Finance Intern** to join our team. The intern will gain hands-on experience in financial reporting, data analysis, and general accounting while supporting the finance department's daily operations.

Roles and responsibilities of the successful Internship candidate:

1. Manage petty cash expenditure and ensure proper accounting for it.
2. Support the finance team in external financial audit.
3. Assist in preparing financial reports, invoices, and reconciliations.
4. Maintain organized records of financial transactions and documents.
5. Assist in accounts payable and receivable processes.
6. Perform any other duty as assigned by management.

The successful candidate should have the following qualities:

1. Completed a degree in Finance, Accounting, or a related field. CPA is an added advantage.
2. Strong analytical and numerical skills.
3. Proficiency in Microsoft Excel; familiarity with Sage & QuickBooks is a plus.
4. Attention to detail and ability to work with minimal supervision.
5. Good communication and organizational skills.

Internship Duration & Benefits:

- Duration: 6 months
- Opportunity to gain hands-on experience in a professional finance environment.
- Monthly stipend

How to Apply:

To apply, send your current Curriculum Vitae to careers@fusiongroupafrica.com with the reference number FCL/ORC/020B/2 clearly indicated on the subject line. Only shortlisted candidates will be contacted.

Closing Date for Applications: 19th February, 2025.